

My development plan

Planning and recording how you are going to improve your target task management skills

Name

Centre

The project I am taking part in

My development plan

Target 1

Tasks	Timescales (when I'm going to do it, how long it will take)	Resources I have picked (how I'm going to achieve it)	Task completed (tick or cross)
1			
2			

Target 2

Tasks	Timescales (when I'm going to do it, how long it will take)	Resources I have picked (how I'm going to achieve it)	Task completed (tick or cross)
1			
2			